

Information Technology (IT) Project Management

COURSE DESCRIPTION

In this training you will learn to take control of scheduling, budgeting and resource allocation, and how to avoid common pitfalls that sidetrack IT projects. In this course, you'll discover critical success factors and hidden risks inherent in IT projects—and you'll leave with an understanding of strategies and techniques developed in the field by experienced IT project managers for successfully managing IT projects.

Course Objectives

At the end of this course, the participant will: learn techniques to determine customer requirements, set goals tied directly to stakeholder needs, get the most from your project management team, and utilize project management tools to get work done on time and within budget, including, but not exclusive to:

- Definition and characteristics of IT project management
- Common reasons why IT projects fail & critical factors for IT project success
- The IT project life cycle and the activities of each life cycle phase
- Identify key project stakeholders, identify and articulate customer requirements
- Prepare a project charter
- Construct a work breakdown structure showing all work components
- Build a project schedule, estimate duration, resources, and costs
- Describe risk management planning and risk response planning
- Describe subsidiary management plans including communications, procurement, and quality
- Identify typical contents of the technical specification document
- Describe quality assurance activities, testing and audits
- Assess project performance
- Develop and use a change request methodology
- Develop scope verification and customer acceptance strategies

You'll learn IT project management skills through hands-on exercises, interactive case studies, and relevant discussions with your peers and an experienced IT project management instructor.

WHO SHOULD ATTEND

This course is tailored for IT professionals and the unique needs of managing projects in this high-risk field.

TRAINING DURATION

IT Project Management is a 24 hour course. Candidates are given the printed materials so that they can come prepared on class and work on real cases of project management.

TRAINING COST

The cost of this training is 220 € per participant. Price includes training and studying materials.

CLASS PLAN FOR ACADEMIC YEAR 09/10

Course	Schedule	Start Date	End Date	Week Days
IT Project Management	09:00-17:00	10-Oct-09	24-Oct-09	Saturdays
IT Project Management	09:00-17:00	10-May-10	12-May-10	M - T - W