



**American University in Kosovo  
Rochester Institute of Technology**

**Co-operative Education  
Employer Evaluation Form**

Company Name: \_\_\_\_\_ Student Name: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_ Co-op Quarter: \_\_\_\_\_

Student Job Title: \_\_\_\_\_ Work Dates: \_\_\_\_\_ to \_\_\_\_\_

Hours/week: \_\_\_\_\_ Salary rate (Eur/Hour): \_\_\_\_\_

Responsibilities: \_\_\_\_\_

For each category, mark (X) for the rating level that most closely represents the student's performance. Please comment where possible.

	5 = Excellent					3 = Average					1 = Poor					
CATEGORY	5	4	3	2	1	5	4	3	2	1	5	4	3	2	1	COMMENTS
QUALITY OF WORK: Accuracy, thoroughness																
QUANTITY OF WORK: Volume, pace, and effort																
COMPETENCE: Applies experience and training																
ABILITY TO LEARN: Grasps and retains new skills and concepts																
INITIATIVE: Originates ideas and seeks new responsibilities																
RELIABILITY: Dependable, conscientious; punctuality, attendance																
JUDGEMENT: Reasoning ability and common sense																
ATTITUDE: Willingness to accept instructions, assignments																
PERSONAL RELATIONS: Ability to work effectively with others																
COMMUNICATION SKILLS: Written and verbal																
OVERALL PERFORMANCE:																

Recommended areas of improvement: \_\_\_\_\_

Any additional comments: \_\_\_\_\_

Evaluator Name (please print): \_\_\_\_\_ Job Title: \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_ Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Do you plan to offer a permanent job position to the student? Why/Why not?

\_\_\_\_\_