

## REQUEST FOR EXTENSION OF INCOMPLETE GRADE FOR MORE THAN TWO QUARTERS

This form must be returned to the Office of the Registrar  
prior to the "I" grade changing to an "F"

Name of Student: \_\_\_\_\_  
Last
First
Middle

Student ID Number: \_\_\_\_\_ Student's College/Program \_\_\_\_\_

Course Number	Section	Credit	Hours	Course Title
<p>Quarter Incomplete was <i>originally</i> assigned:</p> <p style="text-align: center;"> <input type="checkbox"/> Fall                       <input type="checkbox"/> Winter                       <input type="checkbox"/> Spring                       <input type="checkbox"/> Summer                 </p> <p>Incomplete will be extended to the end of this quarter:</p> <p style="text-align: center;"> <input type="checkbox"/> Fall                       <input type="checkbox"/> Winter                       <input type="checkbox"/> Spring                       <input type="checkbox"/> Summer                 </p> <p style="text-align: right; font-size: small;">                     Example: Fall Quarter 1999-00, indicate 19991,                      Fall Quarter 2000-01, indicate 20001                 </p> <p>Reason For Extension _____</p> <p>_____</p> <p>_____</p> <p>Instructor's Name (Please Print) _____ Today's Date _____</p> <p>Instructor's Signature _____</p>				

**Registrar's Office Use Only:**

Date Received: \_\_\_\_\_

Date Processed: \_\_\_\_\_

Processed By: \_\_\_\_\_